

## **Deltaport Third Berth Project Community Liaison Committee (DCLC)**

### **Meeting Notes**

Date	September 6, 2007
Times	6:00 – 9:00pm
Location	Delta Town and Country

**Meeting facilitated by:** Charles Holmes, notes by Amanda Blair

**In Attendance:** Alan Cadwell, Carl Nygren, Lori Lindahl, Robert Butler, Bernita Iversen, Mike Owen, Teresa Cooper, Farida Bishay, Colin Donaldson, Vic Rivers, Leslie Abramson, Byng Giraud, Steve Bayley, Andrew Bak and Roger Emsley

**Regrets:** Linda McKay, Mike Schneider and Clint Morgan

**Staff in Attendance:** Naomi Horsford, VPA

#### **Desired Meeting Results:**

It was agreed that DCLC would strive to accomplish the following:

1. Confirm DCLC's guidelines for interaction
2. Agree on criteria and role of the DCLC Community Interface (a person, a group?)
3. Agree as to appropriate course of action in response to Delta's request for a presentation to Council
4. Confirm Highway 17 questions and next steps
5. Determine a list of outstanding questions and any recommendations in regards to Air Quality
6. Determine a list of outstanding questions and make recommendations in regards to Wildlife
7. Determine a list of outstanding questions and any recommendations in regards to Noise

#### **Welcome**

Background:

- Group Guidelines developed in meeting number one – see minutes from March meeting.

Agreements:

- Agreed to the meeting objectives.
- Agreed to Alan Cadwell as timekeeper.

Actions:

- None

## **Review process and work to date including decisions and actions from last meeting**

### Background:

- Committee has had a total of 6 meetings (each 3 hours in duration).
- Committee has agreed to a issue response and recommendation development process.
- Tracking document outlining issue, questions, recommendations and actions has been created (currently under review by the committee).

### Agreements:

- Agreed that the process needs to be communicated more clearly.
- Agreed that there are steps in the process that are missing.

### Actions:

- Amanda Blair to update the DCLC Process Grid with timelines and post it to the DCLC website – by September 14<sup>th</sup>.

---

## **Information Exchange since Last Meeting**

### Background:

- VPA has been the keeper of a document tracking all communications from and to the community regarding DP3.
- Committee has sent Top Ten Questions on Air Quality and VPA Responses to to Environment Canada and Metro Vancouver/GVRD, with a cover letter requesting their comments. Responses were received by both agencies on September 4<sup>th</sup>.
- Committee has sent Top Ten Questions on Wildlife and VPA Responses to Metro Vancouver/GVRD, Environment Canada and the Ministry of Environment, with a cover letter requesting their comments. Responses have not been received.

### Agreements:

- Agreed that VPA would continue to track and update committee on all communications.
- Agreed to follow existing process that any issues/messages received later than 10 days prior to committee meeting would not be tabled/addressed at the meeting (from April 19<sup>th</sup> Agreement, see Appendix A).

### Actions:

- Continue current process. Naomi to update committee on any new communications at next meeting.

---

## **Guest Presentations** *(none)*

---

## Reports

### Communications Sub-Committee

#### Background:

- DCLC struck a communications Sub-Committee to to develop ideas for interfacing with the community.
- As an entity that represents the community, the Sub-Committee would like to create an identity separate from VPA.
- The Sub-Committee believes that the creation of a DCLC web site is important.
- DCLC has previously agreed to not have a Chair or designated spokesperson.

#### Agreements:

- Committee confirmed that they would speak "as a committee" without a designated spokesperson OR as subcommittees on behalf of the whole.
- Committee agreed that creation of a web site – as proposed by the Sub-Committee is a good idea and would like to pursue this.
- Committee agreed that it would and RFP should be created and that they would like to include a qualified member of the committee in the RFP distribution, if he is interested in the project.

#### Actions:

- The Communications Sub-Committee will prepare a budget proposal for VPA by Sept 13.
- Byng and Naomi to prepare a draft RFP (indicating that it is pending budget) by Sept 20.
- All Committee members to provide Teresa with a suggested url names as well as names of qualified web developers who should receive the RFP by Sept 20<sup>th</sup>.
- Communications Sub-Committee will administer distributing the RFP once it is completed.
- Naomi will create a separate "distribution email address" for sending messages on behalf of the DCLC.

### Noise Sub-Committee

#### Background:

- BKL has produced a draft Noise Report (distributed to noise Sub-Committee on – August 29th). The Noise Sub-Committee Chair reports that the Sub-Committee has not had the opportunity to discuss the report as a group.

#### Agreements:

- Committee agreed that any further discussion of noise would occur following the Sub-Committee meeting with the BKL consultant and VPA representative.

Actions:

- Noise Sub-Committee to meet with BKL and VPA to review the report and develop recommendations to bring forward to DCLC at October meeting.

### Vancouver Port Authority

*Refer to Appendix B*

Actions:

- DCLC members to provide feedback to Naomi in regards to the logistics for the Fall Open House at the earliest convenience.

## **Business**

### **Responding to Delta Request for Presentation to Council**

Background:

- Lori Lindahl received an invitation from Gil Mervyn, Municipal Clerk, for the DCLC to present to Council to brief them on the process and work of the committee, based on a request from Council at their regular meeting on July 30<sup>th</sup>.

Agreements:

- DCLC agreed to accept the invitation and that Charles Holmes would present on DCLC process to date. (Note: Decision was motioned by Mike Owen and seconded by Leslie Abramson. Quorum in favor and 1 dissent.)

Actions:

- Bernita Iverson and Charles Holmes to schedule a time that fits Charles' schedule – likely in early November.

### **Hwy 17**

Background:

- DCLC had agreed that generating Hwy 17 related recommendations is one of the top 3 priority issues for the committee to address.
- The Committee had agreed that their focus regarding Hwy 17 should be on monitoring and reporting on VPA's progress in meeting the commitments presented in the Table of Commitments.
- There is a traffic study underway that is being conducted by three different agencies.

Agreements:

- Committee agreed that Hwy 17 is likely one of the most important issues for the community.
- Committee agreed that it is important to focus on the VPA commitment AND that there is a bigger picture that needs to be considered (noted that anything beyond consideration of the VPA commitments is outside of this Committee's Terms of Reference).
- Committee agreed that they need to spend more time understanding the actions being taken, and what mitigation impacts these would have.
- Committee agreed that 2004 data regarding truck traffic is not good enough – current data is needed
- Committee agreed to an initial set of questions regarding Hwy 10 (see Appendix C)

Actions:

- Naomi Horsford and Bernita Iversen to bring forward any additional information about the current Traffic Counting Study to the Committee for October Meeting.
- Colin Donaldson to bring figures (January to date for truck traffic) from the Port to Highway 17 to October meeting.
- DCLC members to review the stated commitments in the Table of Commitments prior to October meeting.
- Naomi Horsford and Bernita Iverson to schedule traffic engineers from City of Delta and VPA to present to the Committee on what is being done and what is being planned and how this will help mitigate concerns regarding Highway 17 for the November meeting.
- Charles Holmes and Amanda Blair to design agenda for October meeting to include Hwy 17.

Additional Hwy 17 discussion items:

*Recommendation:* Identify where the most critical information is required, to ensure that the community has accurate **facts** (i.e. increased truck traffic from the Port and Air Quality).

*Individual Recommendation:* Consider options like moving break-bulk cargo to reduce traffic congestion.

---

**Determine Business for Next Meeting**

1. Highway 17 presentation – Delta and VPA engineers
2. Truck safety presentation – VPA, MOT and Delta Police

**Note:**

Further discussion of Air Quality and Wildlife issues as not done, due to lack of time. A tracking document outlining question and recommendations developed by the committee was distributed for committee review.

Air Quality

DCLC would still like the GVRD Air Quality representative to present in person. This topic is to be moved to the November Meeting. Naomi Horsford will schedule organize the GVRD representative.

Wildlife

This topic is to be moved to the November Meeting.

---

**Adjourn**

---

### **3. COMMUNICATION IN – From Community to Committee**

Committee agreed that each member will serve as a conduit for bringing community member concerns and issues, as regards DP3, forward to the committee – either directly or by referring community members to present issue via email to the Committee email address (or mail letter to address provided)

VPA will consolidate all communications regarding issues into key themes and distribute to committee members 10 days in advance of committee meetings.

ALL individual correspondence (e-mails, letters and phone call summaries) received will be kept on file for committee members to review at any time.

**Action:** VPA will create a communiqué that details the process of how the information is presented to DCLC, including timeframes. Following is the rough process that will be developed prior to the next meeting, reviewed and refined at the meeting.

1. Issue received
2. Acknowledgment sent and if possible issue addressed.
3. Issues summarized and distributed to committee 10 days prior to meeting
4. Committee reviews issues to determine if they are in or out of scope of the committee's terms of reference.
5. Committee prioritizes issues – posts to web site
6. Committee addresses issues – process posted on web site
7. Committee recommendations to VPA – posted on web site
8. VPA responses presented to committee and posted to web site

## APPENDIX B – VPA Update

### Ocean Disposal Investigation

- Environment Canada is still conducting an independent investigation to determine the cause and responsible parties for the “non-approved” disposal.
- EC has permitted the resumption of disposal by barge in the permitted disposal area, subject to compliance with the following additional-compliance and monitoring activities:

Condition 1: An independent marine surveyor, mutually agreeable to Environment Canada and VPA, must be on-board all tugs towing material destined for disposal at sea; and

Condition 2: Environment Canada requires a daily report on volume of material and coordinates of disposal for all disposal activities.

- The contractors have now resumed ocean disposal operations by barge, in compliance with the new requirements.

### Communications Activities

#### *Open House*

- It is time to begin preparation for a DP3 open house event. We are aiming for the second or third week of November based on venue availability.
- The last open house events were not well attended (approximately 40 people between both events). Ads were placed in three open houses, notification was provided to individuals on the project database, posted on website. In addition, Delta advertised events their reader boards and had a link on their website.

#### *Question for DCLC:*

- *VPA was thinking of trying one event on a Saturday, instead of two events during the week. What are your thoughts on this? What about venue location?*

#### Action:

- Committee members to email Naomi with recommendations on number of events, location and dates (weeknight or weekend etc.).

#### *Newsletter*

- VPA is starting work on the Deltaport Project Update newsletter. Canada Post will deliver the newsletter to every residence and business in Delta one week before the open house. The timing of the delivery is to help generate interest in the open house.
- Newsletter topics have not been finalized, but will include updates on construction, construction status, habitat compensation plan, community events and information on how to contact project team and DCLC.

*Question for DCLC:*

- *If you have any specific items that you would like to see in the update, we would like to consider your recommendations. Please contact Naomi.*

Action:

- Committee members to send ideas to Naomi

*Community Relations*

- As part of our ongoing community relations program in Delta, VPA will be placing information ads in community newspapers about a variety of port-related initiatives.

**DP3 Amenities Fund**

- VPA has nothing new to report since email update
- The next step will be to setup a meeting with Delta to discuss the purpose of the fund, and Delta's priorities. Now that summer is over, we should be able to move forward with this.
- VPA is confident that we will be able to work with Delta, to effectively distribute the funds to the community, whilst building a positive working relationship.

**Port Operations Community Program**

- The POV Port Operations Community Program ("POCP") directly responds to traffic-related concerns recently raised by members of the Deltaport Third Berth Project Community Liaison Committee.
- It is a pilot project set to last from 3-6 months in duration. The first two months of this program have focused on the Corporation of Delta. Future phases may include other POV host communities.
- The pilot program seeks to address trucking-related impacts and public safety concerns from port activity by educating the trucking industry and community. The objective of the program is to increase the Port's visibility in communities that host port activities by:
  - 1) Educating the trucking community of Port trucking operations guidelines to minimize traffic impacts on community roads (e.g. TLS administration support, distributing maps to overflow parking lots, etc.);
  - 2) Performing regular monitoring and reporting of truck activity on Port roadways; and
  - 3) Raising awareness and providing an outlet for community residents to communicate traffic issues and concerns to the Port.
- Over the past two months, the Program Ambassador actively executed the POCP in the Delta area, speaking with truck drivers about parking in 'no parking' areas and assisting with communication of the new truck license and regulations through distribution of flyers.
- The Program Ambassador was also tasked with working with the Delta Police Department Traffic Section to hear their concerns and seek their input to solutions.

### **Roberts Bank Life Boat Society**

- The Society is hoping to replace their boat with a new one at the end of this year. The new boat would draw significantly less water than the existing one. This might open up a couple of possible locations that were too shallow for the existing boat.
- VPA will continue to investigate and work with Seaspan.

### **Updated Table of Assurances and Commitments**

- Naomi provided members with a link to the updated Appendix E – Table of Commitments and Assurances for the Deltaport Third Berth project.
- This is the document that outlines VPA's commitments as part of the EA Certificate for VPA.
- Many of you are aware, but just to clarify, this document was created by the DP3 working group which was composed of various Provincial and Federal Regulators, First Nations groups, municipalities and other stakeholders.
- VPA is required to report on the status of the commitment on an annual basis, however, VPA is reporting on a quarterly basis.
- The working group meets annually to review the status of the commitments.

## APPENDIX C – Initial Hwy 17 Questions

1. What are the current truck volumes in and out per day?
  - To and from Delta Port
  - To and from Tsawwassen (56th and 52nd street)
  - To and from Ferry (Hwy 17 west of 52nd street)
  - To and from Ladner (Ladner Trunk Road west of Hwy 17)
2. What number of trucks:
  - Go through the Massey Tunnel?
  - Go on River Road?
  - Go South on Highway 99?
3. Why are trucks parking on Highway 17?
4. What are the air quality impacts of trucks lining up to go through the Massey Tunnel?
5. When – what date – will trucks be required to stay in one lane?
6. When is it possible to receive updated baseline data on the current traffic volumes? Excluding time frame of 8pm to 5am.
7. What are the TORs of the study?
8. Is it possible for DCLC to provide suggestions/recommendations to the current study?
9. Is VPA on track to meet the commitments made in the Table of Commitments prior to completion of DP3?
10. Would the Port consider extending hours of operation in order to alleviate traffic congestion?  
*(possible recommendation under appropriate consideration)*